

## LIGHTHOUSE QUILT GUILD BOARD MEETING

October 16, 2017

Loutit Library, Grand Haven, Michigan

### MEMBERS PRESENT:

Char Lozicki, Amy Stuparits, Carol Vandergriff, Chris Bussell, Elizabeth Clark, Kim Frisch, Susan Cochran, Diane Schluker, Barb Wexall, Marianne Stuparits, Lisa Schooley, Karen Benham, Kathy Dahlstrom, Jackie Baden, Shirley Swifney, Char LaDronka

### AGENDA:

The meeting began at 6:30p.m. in the lower-level conference room of the Loutit Library by the chair, Char Lozicki.

It was discussed that the conference room was not available on the November Board Meeting regular meeting date. As an update to the meeting discussion, Char reserved Meeting Room B at the Loutit Library for Wednesday, November 15, for the November Board Meeting. Also, we were reminded that no board meeting would be held in December.

1. **SECRETARY'S REPORT** - Finalized minutes of the September 17, 2017 board meeting were reviewed and approved.
2. **TREASURER'S REPORT** - Chris Bussell distributed the Income Expense Report for Fiscal Year 2017/2018. All line items were discussed and modified, if necessary.
3. **COMMUNITY OUTREACH** - Elizabeth Clark presented the quilt top that was received as a donation for the quilt show boutique. After a discussion was held regarding what the guild should do with it, a decision was made that Community Outreach will decide on how to finish it, and what will be done with it.

Elizabeth also mentioned that a sew-in was needed in the near future. The sew-in will benefit the NOCH Breast Cancer Center project. Holding it in January or the March 17 sew-in was discussed. No decision was made.

4. **MEMBERSHIP** - Lisa Schooley presented a mock-up of a receipt that would be used when transferring money to the treasurer. Chris Bussell suggested changes/additions to the form and approved implementing it in the future.
5. **LIBRARY** - Marianne Stuparits proposed limiting the number of books borrowed each month, per member, to six. Once those books were returned, more could be borrowed. All members were in agreement with this suggestion. Also discussed was whether fines should be charged when books are not returned the following month, and the \$1 per monthly late fee will be strongly enforced.

6. **PROGRAMS** - Kathy Dahlstrom shared details for future classes and meetings. She also mentioned that Kathryn Groves will be sending her the needed patterns for the Judy Niemeyer class, being held on November 13, and Kathy will distribute them to the class participants.

Kathy also received the list of the future instructors at PALS, thus helping to prevent class duplications in the future.

7. **TAKE A CHANCE** - no report

8. **NEWSLETTER** - It was reported that the information regarding your specific committee would be due to Barb Wexall by October 25, 2017.

9. **PUBLICITY** - Jackie Baden discussed submitting the winners of the quilt show info to the Tribune.

**10. OLD BUSINESS**

- Kim Frisch discussed that the cost of insurance for the racks and scrims would be higher than the actual cost of the racks, thus it was not economically viable.

Elizabeth Clark suggested that a reserve account for capital equipment be added and set aside in the amount of \$3000. The motion was moved by Susan Cochrane and seconded by Elizabeth. The motion was passed.

- We discussed maintaining guild documents. Chris Bussell read a document stating certain official documents must be saved for seven years, but most everything else had to be kept indefinitely. A decision was made to store all past documents in plastic totes, which will then be located in the church closet with the library books.

Meeting adjourned at 8:00p.m.

Minutes taken by: \_\_\_\_\_  
(Carol Vandergriff, Secretary)

Date:

Minutes approved by: \_\_\_\_\_  
(Char Lozicki, Chair)

Date: