

LIGHTHOUSE QUILT GUILD

Board Meeting Minutes – February 21, 2017

6:30 P.M. – Loutit Library Lower Level Conference Room

Present: Connie Townsend, chair Karen Benham Chris Bussell
 Elizabeth Clark Barb Dryer Kim Frisch
 Pam Kihn Char LaDronka Su Palmer
 Lisa Schooley Barb Wexall Kay Wilton

AGENDA

1. Secretary's Report:

The secretary's report was distributed by Carol Keen shortly after January's meeting. It required no revisions and will be placed on file.

2. Treasurer's Report:

Barb Wexall came to the meeting and dropped off the treasurer's report, leaving shortly after as she was not feeling well. Community Outreach questioned the percentage shown for amount used to date; Elizabeth will follow up with Barb for clarification. Su reported on the Bonnie Hunter classes and funds. She stated that there are still three outstanding checks. One person cancelled but the place was immediately filled from the waiting list, so there are no problems with the funds for the classes. A question was raised about our fiscal year and it was reported that it runs from September 1st to August 31st.

3. Newsletter and Advertising:

Chris stated that the deadline for the newsletter is March 22nd. She also mentioned that she was still in need of a few tidbits for the current newsletter from Community Outreach and the Spring Retreat. Chris also distributed a sheet explaining our "Advertising Rates" for the newsletter in hopes of obtaining a few more advertisers. Elizabeth stated that she would send her the color logo to put on the top of this form as Chris needed a new version in color. The content was reviewed by everyone. Chris has decided to send this out via USPS, and/or email address, depending on what she can find for each quilt shop.

4. Community Outreach:

Elizabeth reported the accomplishments at the last sew-in and how well everyone worked together to get the three quilts done for Habitat for Humanity. The "Arrowhead" quilt was assembled (which was shown), along with a charm square quilt and completing a quilt by adding a border. There were only eight people in attendance, but a lot was accomplished followed by a soup supper and a dessert for those in attendance. Thanks to all! The "Arrowhead" has been given to the quilt show for their raffle with the majority of the proceeds benefitting Habitat for Humanity, like last year. Char Koppenol will quilt the "Arrowhead" and Kay Wilton will coordinate in getting a new style of binding done on it. A BIG THANK YOU to these ladies, as well!

Elizabeth reported that 19 kits (new pattern) will be ready for pickup at the March meeting. A checkout sheet will be at this meeting, along with a table to collect any community outreach quilts that are turned in, as well.

5. Membership:

Lisa and Karen reported that we now have 152 members in the guild. Lisa stated that many of the new membership cards have not been picked up at the last couple of meetings and will be needed for FREE attendance at the March meeting. A table will be set up at the entryway for our Lighthouse members. It was mentioned how much their warm welcomes and smiling faces add to the check-in process. Thank you gals!

6. Quilt Show:

Carol Allen was not at the meeting but her insert for the newsletter was read for clarification on the progress of the show. She stated that she was pleased that the raffle quilt will be the newly completed rainbow-like "Arrowhead" quilt. It was also mentioned that the quilt show committee chair is not responsible for the quilt raffle. Our next step will be to secure the picture for the rack cards which will be of the quilt with the "beach theme" that former chair Melanie VerDuin received at the end of her regime with beach umbrellas and adirondack chairs.

7. Library: Nothing reported.

8. Hospitality: Nothing reported.

9. Web Site:

Char reported that she is still receiving emails inquiring about Bonnie Hunter classes. She also said that many positive comments were made on our newsletter and how quickly we respond to questions/emails. Nice work!

10. Publicity: Nothing reported.

11. Take A Chance: Nothing reported.

12. Programs:

Su Palmer went through her "volunteer" job list for the upcoming Bonnie Hunter presentation on Monday, March 13th at the Grand Haven High School Performing Arts Center at 6:00 p.m. She requested that workers be at the school between 5:15 – 5:30 p.m. that evening for instruction. It was also requested that board members wear a "BOARD" ribbon to designate their position that evening at the show in case something is needed. Su will be purchasing them at the Trophy House in Muskegon. It was reported that Connie Townsend put our QUILT SHOW signs out in the perimeter of the school that evening. Su passed along a picture and write up for Jackie Baden to use in distributing publicity regarding this program. We want to fill the stands for Bonnie's lecture! Su also had some flyers that she gave to people who might visit quilt shops in the coming days. Su will also be sending Jackie a black and white version of this flyer, as well.

13. Old Business:

It was requested by Elizabeth Clark and Su Palmer that they obtain the tax exempt number and any other "Rewards" type program numbers for purchases they will need to make in the future.

The concept of the guild owning a trailer for our display racks was once again discussed. It was moved by Elizabeth Clark and seconded by Chris Bussell, that we purchase a trailer out of our cash reserves. This is something that is imperative that we own as we will be carting and storing our PVC pipes and other items needed to put on our quilt show after this year's show is done. We will also be able to "rent" the trailer and contents to others wishing to use our items for their shows, like PALS has done in the past. A storage place for the trailer is still in the works. A one-time license plate fee and some insurance costs will be investigated, as well. Motion passed.

14. New Business:

It was moved by Barb Dryer and seconded by Kay Wilton that the guild purchase one of the new quilt racks that was on display at the last regular meeting. This will replace our current quilt rack, which is heavy and difficult to assemble. Barb would purchase the rack from the Camera Shop in Muskegon in time so that it can be used at the Bonnie Hunter lecture and classes. Later it will be used to display the "Arrowhead" quilt during ticket sale events. The funds to purchase this rack will also be taken from reserves. Motion passed..

Kay Wilton will soon be recruiting new folks for the next year's board as term limits will be up for the positions of chair, co-chair, treasurer, and secretary. Please advise if you would like to volunteer in another capacity than your current spot or if you know someone that would be a "great fit" for any of these positions. The help is truly appreciated!

Elizabeth Clark also brought up the concept of the price for the raffle tickets from last year. After discussion, it was decided that the ticket price will change from \$3 each or 2 for \$5 to \$2 each or 3 for \$5. Barb Dryer will let Barb Wexall know, who will be applying for the license soon.

Su Palmer also asked if we could purchase some additional power strips for the upcoming classes with Bonnie Hunter who have 50 people registered for each. Our strips were gone through and several were too old to use or did not have the correct connectivity. These will benefit our classes, as well as our retreats, so our chair advised that Su purchase what is needed now.

Connie also advised that she would coordinate with PALS in regards to getting out an email reminder about attending the lecture for Bonnie Hunter, as well as the classes.

Meeting adjourned at 8:00 p.m.

Minutes taken by: _____ Date: _____
(Kim Frisch for Carol Keen)

Minutes approved by: _____ Date: _____
(Connie Townsend, chair)