

## LIGHTHOUSE QUILT GUILD BOARD MEETING

November 16 2021 – 6:30pm

Via Zoom

Present: Jackie Baden, Chris Bussell, Elizabeth Clark, Barbara Dryer, Linda Engel, Jackie Fisher, Alicia Gilewski, Dianne Gustafson, Marilew Helmers, Chris Hornby, Beth Hwacinski, Marie Hugye, Carol Keen, Marcia Knorr, Wendy Rice, Kathy Schripsema, Amy Stuparits, Marianne Stuparits, Joan Thomas, Barb Wexall, Adele Williams, Deb Witmer, Susan Yancer-Hatcher

### WELCOME

Chair opened the meeting at 6:30 via Zoom.

### AGENDA

Minutes were approved as read. Two questions regarding selling of items were clarified for a member not present when the program was decided. 1. We will use both email and blog to publicize the items for sale. 2. No timeline was described for a trial period for the selling because we get very few requests to sell quilting items.

Treasurer report was accepted and will be filed for audit. Our assets as of 10/31/2021 were \$17,485.38. One correction to be made on the 2021/2022 Program / Workshop Detail sheet is to list the July presenter and workshop correctly. Also, correction will be made to reflect that the \$150 expense in the Community Outreach line item actually belongs in the Facility Rental line. And the 2020-2021 budget was passed.

Discussion areas during treasurer report follow:

Kathy Schripsema will email a copy of member roster to Alicia G., Barb W. Linda E. and Chris B. She will prepare rosters to be handed out to all members at the December in-person meeting.

One area where treasury reserves dollars is Program Reserve \$1,000. It has not been used in two years. Elizabeth C reminded us that this money was set aside as a perk for the three executive board members: chair, treasurer, secretary, and program chairs(s), to use for payment for classes they might like to take in order to sweeten their decision to become and remain quality board members. Tabled till January board meeting.

All members received a copy of the Bylaws, a document which describes how we function as an organization. Last revised August 2019. Any new revision must be presented to and voted by entire membership. All board members were asked to read over their job description and compare if what we say we do matches what we have been doing. Chris Bussell explained the legal language in Articles 13, 14, 15 was added when we became a 501c3 organization. Barb Wexall reported Article 8 needs conversation outside of the meeting and brought back to the board for discussion.

Board members also received a copy of our Policies and Procedures, a less legal document full of job descriptions. Please read the document to see if it reflects the way we do business now. Email your ideas to Barb D. The officers will review because this discussion needs to be continued another time.

### COMMITTEE REPORTS

**Community Outreach:** Last board meeting they presented Project Linus, a nationwide program, as another outlet for our creative quilt makers. Motion to participate made by Barb W and seconded by Marilew. Passed.

**Historian:** no report

**Librarian:** Two new books added to our fine collection are *ART QUILTS* by our LQG member Susan Kruczynski, and *NEW YORK BEAUTY* by Cinzia White.

**Hospitality:** No report ; later in meeting board decided to forgo holiday treats at December meeting due to Covid-19 concerns. What a bummer since we look forward to celebrating with treats at our holiday gathering.

**Membership:** We have 112 paid members.

**Membership Welcoming:** Non renewing members were contacted and encouraged to rejoin,

**Newsletter:** Dianne is now working with editor, Barb W. Opening articles on page1 will be written by Carol K for December and Susan YH for January.

**Programs:** First, Joan suggested we improve our PR to entice members to take workshops. "How detailed can we be in the newsletter?" Second, Chris H described the upcoming change with the zoom meetings. We will have presenters via zoom while offering our membership the opportunity to gather in person at the Church of the Dunes to watch the zoom meeting on our large screen. Or members can still watch the presentation on zoom from home. Both ideas were well received. The suggestion was then made to have programs take the opening articles in the monthly newsletter every once in a while for workshop publicity.

**Publicity:** Jackie B will continue to send our calendar of activities to the Grand Haven Tribune for publication.

**Quilt Show:** Subcommittee assigned to put quilts in local business display windows has not been in contact with chair. The raffle quilt blocks need to be returned so the quilt can be assembled in January then quilted gratis. Block drop off location was suggested be at Chris H book store behind Panera bread. Committee next meeting is in January. Theme: Sea and Sky.

**Take-A-Chance:** New chair, Adele, will receive a book of instructions from former chair, Alicia. Officers and program (?) (TAC chair?) will get together to discuss when TAC is given and when doorprize is given. Adele has 45 placemats of the seventy five she hopes to have for Meals on Wheels in Grand Haven.

**Web page:** Wendy would like to know when she can begin implementing the member password for access to the Members' Only page. Motion made by Linda E to begin now; seconded by Alicia; passed. Since this will begin in January we were going to talk about it at the December meeting so that more people would hear about it directly instead of just through email.

## **Blog**

### **OLD BUSINESS**

Retreat: Winter retreat December 3-4-5 has 10 members signed up. No mask requirement. Lisa Schooley will help Pat Navis for December with the understanding that Lisa will be in charge of the spring retreat. For winter, all but the food is covered by costs paid by participants. The executive board was approached by Pat Navis, asking us to cover food costs if she pays us back after the Spring retreat. Executive board agreed. For future retreats, board members want a representative of the retreat at our board meetings for better communication.

December meeting will have time set aside for any member to have the opportunity to choose a piece of holiday or winter fabric for the next challenge, A Gift From Me...To Me. Those who will attend meeting via zoom come between 5 and 6pm, those attending in person any time after 6. Any fabric left over and not used for this challenge will be ribboned up and given to Adele for Take-A-Chance later in the year.

**NEW BUSINESS**

Holiday meeting in December will not feature the holiday treats as we have enjoyed in previous years. Due to increasing Covid-19 infections in our state and county, the board decided to celebrate without food.

Masks for the December meeting will be worn when entering and when walking around. We will ask the custodian to put up only chairs, in rows and spaced apart. Once seated, members have the choice to stay masked or not. There will be two seating areas, one for masked and one for unmasked. Executive officers and program committee will zoom meet soon to set procedure and prepare notice for newsletter.

The Library Quilt Hop will take place in March 2022 because March is Reading Month and National Quilt Month. Similar to a traditional quilt shop hop, six libraries in the Spring Lake, Grand Haven, and Coopersville areas will have displays and maybe a program for visitors to enjoy when they visit each library. They will get a punch card. LQG membership should expect to be asked to display their quilts. What ideas do you have for a program from our guild? Give your ideas to Barb D.

The next board meeting is scheduled for January 18, 2022.

The meeting adjourned at 8:24pm.

Minutes submitted by \_\_\_\_\_  
Linda Engel, Secretary

Date \_\_\_\_\_

Minutes approved by \_\_\_\_\_  
Carol Keen, Chair

Date \_\_\_\_\_