

## LIGHTHOUSE QUILT GUILD BOARD MEETING

March 15, 2021 – 6:30pm

Via Zoom

Present: Elizabeth Clark, Barbara Dryer, Linda Engel, Jackie Fisher, Kim Frisch, Alicia Gilewski, Dianne Gustafson, Marilew Helmer, Marie Huyge, Beth Hwacinski, Carol Keen, Marcia Knorr, Amy Stuparits, Marianne Stuparits, Joan Thomas, Barb Wexall , Adele Williams, Susan Yancer-Hatcher

### WELCOME

Chair opened the meeting at 6:32 pm via Zoom.

### AGENDA

**SECRETARY REPORT** Since the secretary did not email a reminder copy of the January minutes in advance of this meeting, she read four items that she felt deserved mention at this meeting. Minutes sent in January were approved by Barb W and seconded by Carol. Passed by voice.

**TREASURER REPORT** Our balance end of February 2022 was \$15,290.42. Income reflects two checks received for the quilt raffle, one from Lakeshore Sewing and one from Fields Fabrics in Spring Lake.

The treasurer is in discussion with a professional for an audit of our books from last year. Our auditor from prior years is no longer available.

Treasurer notified us the discussion about our Policies and Procedures and each committee position's job description will not take place yet. The paperwork will be ready in the future.

### COMMITTEE REPORTS

**NEWSLETTER** Barb W, who has edited our Beacon News newsletter, received thanks from the guild for her long tenure. The April 2022 issue will be her last. No one has expressed interest in taking over the responsibility.

Dianne took time to explain a potential new format for our newsletter. To address this hugely important program, she explained the board heard about a digital way to keep members informed. Email services are in business to provide means for us to communicate with all members who have an email address. Four companies mentioned were Mail Chimp, Constant Contact, Mailer Light, and Send in Blue. Similarities are that we provide our members' email addresses which are protected under their privacy protections, they provide contact services for more than just newsletters, we have control over the quality and amount of what is sent, we can see when our mail is opened but no identification of individual members, it notifies us of bad email addresses, the mailing would come from our existing Gmail address, and this format is easier to pass on to succeeding Beacon News editors. Differences revolve around cost (some are free), and they have different special offers and perks. We have 11 members who pay for a paper copy of our newsletter, of which only three in our roster show no email address. Comment was that we could copy the emailed newsletter for those three and mail to them. Suggestion was to use the free trial and send to board members for response. No action.

Elizabeth said PALS uses this method to communicate with their membership; it is sent every other month.

She also commented that our newsletter is on our webpage where all members can read it.

Carol suggested this get sent to the executive committee and tech people to prepare a proposal to bring back. No motion, no vote.

**COMMUNITY OUTREACH** Elizabeth reported they have projected that they have enough breast cancer, newborn, and Habitat quilt to last the rest of the year.

**HISTORIAN** No report. Carol will send pictures of Monday's Show and Tell to Amy.

HOSPITALITY No report. However, since we are again meeting in person, we want to return to having birthday people bring treats to our meetings. The executive board brought treats to yesterday's March meeting since they all have a birthday in J, F, M. and no notice was sent to members to be prepared to bring treats. For our April meeting we expect to return to gathering in the Wiltse Center, all dependent upon the construction progress. April birthdays will be notified to bring treats. Following is the communication Joan received from the church secretary regarding use of the kitchen, which has been closed since beginning of Covid-19, "Snacks are fine. Coffee can be made if you bring your own maker and plug it in. The kitchen won't be available for another couple of weeks. It needs deep-cleaning."

LIBRARIAN Marianne reported one new book purchase *WONKY ONE BLOCKS* added to our collection. One request was made for *HOW TO STITCH AN AMERICAN DREAM* by Jenny Doan, not a how-to book but an autobiography. Marianne said she will find it and add it.

MEMBERSHIP / BOOKKEEPING We now have 114 members.

NEWSLETTER Barb reported a long-time member who has not attended for some time has a long arm machine and quilting materials for sale. To notify members of this information, the member would have to buy advertising space in the newsletter. Barb requested we waive the charge for her due to her history with us. Voice affirmation. Another option would be to ask Chris to send a blast if it is not timely for the newsletter.

PROGRAMS Joan asked if she could open up our workshops to members of PALS and BEG RED quilt guilds if we have room. No motion or discussion but general affirmation by voice.

A second question was if we want to continue to use zoom format for our meetings in January, February, and March 2023 since our weather can be iffy and we want Programs to contract with some renowned quilters who may not be in our physical vicinity. Voice affirmation for J, F, M 2023 meetings via zoom. Comment was that to do so requires us to improve our tech knowhow for zoom AND increase the numbers of people working the zoom equipment. Elizabeth suggested we hire some tech knowhow to facilitate the programs on zoom using monies in our treasury.

Our meeting agenda listed Retreats as now being a part of Program committee, but somehow this topic got skipped and was not addressed at this meeting. Lisa Schooley shared information about the next retreat during our general membership meeting last night.

PUBLICITY No report

QUILT SHOW Jackie reported raffle tickets for our raffle quilt were distributed at last night's March member meeting and we have rack cards for distribution to quilt shops and area businesses. Next month we will have the posters to distribute and entry forms for quilts. They church is contracted and ready for us.

TAKE-A-CHANCE Adele reported she has received donated prizes in addition to prizes she has purchased.

BLOG No report

OLD BUSINESS

Looking ahead to August 2022 elections, the executive board members are deciding whether or not to step down from their positions. The chair has exceeded her term length, and Secretary and Treasurer are nearing end of their term lengths – they each have one year remaining. They will decide by May when a nominating committee will be instructed to find new leadership, if needed. (Ed. Note: Will the co-chair need to be elected since she answered the call to volunteer during Covid-19?)

The rest of the committee chairs will be asked to make their decisions by May.

We already have five open positions for 2022-2023. Some are additional positions needed to spread the work load: Beacon Newsletter editor/point person; Zoom committee must expand by two people to cover work load; Program Committee must expand by two people as well. (Ed. Note: Last board meeting Elizabeth reminded us the Program committee used to be four people to share duties and our present Program committee is in favor of going back to that structure.) Wendy has offered to put out the Beacon News for May and June if no one has stepped up by that time. And Carol has made contact with a few members to add themselves to the Program committee with no success.

NEW BUSINESS Our thanks to the person running the zoom camera at March's general meeting last night, Larry Hatcher, husband of our co-chair, Susan Yancer-Hatcher. He was using his own camera. For a prior meeting we used a camera belonging to Chris H. The guild owns a projector, tripod, and camera already; however, our camera is not compatible with our computer. SYH has that camera in her possession. Question to attendees: should guild purchase our own camera? Voice response affirmative. Another piece of equipment we need to consider is a speaker such as Chris H used at a previous meeting. It projected good, loud sound. We need to check with her if we wish to purchase one.

The next board meeting is scheduled for Tuesday May 17, 2022, location tbd.

The meeting adjourned at 7:52pm

Minutes submitted by \_\_\_\_\_ Date \_\_\_\_\_  
Linda Engel, Secretary

Minutes approved by \_\_\_\_\_ Date \_\_\_\_\_  
Carol Keen, Chair