

## LIGHTHOUSE QUILT GUILD BOARD MEETING

May 17, 2022 – 6:30pm  
Church of the Dunes classroom #4

Present: Annette Allen, Elizabeth Clark, Barbara Dryer, Linda Engel, Jackie Fisher, Kim Frisch, Dianne Gustafson, Marilew Helmers, Beth Hwacinski, Marie Huyge, Carol Keen, Marcia Knorr, Wendy Rice, Joan Thomas, Amy Stuparits, Marianne Stuparits, Adele Williams, Susan Yancer-Hatcher

### WELCOME

Chair opened the meeting at 6:30. She announced this will be her last board meeting as Chair because she will be out of town for the July meeting and she will not seek reelection in August.

### AGENDA

SECRETARY: Minutes from March 2022 were corrected to reflect the correct date at the top of the page. An update to information in the minutes is that the guild chose to use the email program MailerLite as our newsletter vehicle because of its cost and ease of use. Wendy, Dianne, and Chris all have access. Motion to accept minutes as corrected made by Dianne and seconded by Kim. The Secretary read a thank you note from a recipient of one of our breast cancer quilts.

TREASURER: Our balance as of April 30, 2022 is \$13,399.38. Our expenses exceeded our income last month. We bought a \$400 ad in Country Register and we bought a camera and speakers for Zoom meetings. Retreats are clarified as part of the Program Committee but with their own facilitators. The expenses for the retreats will be covered by participants' fees and guild funds; they do not need to be self-sustaining. The treasurer distributed colored reimbursement forms for members to use for every request.

### COMMITTEE REPORTS

COMMUNITY OUTREACH: They have enough quilts to meet expected needs. Annette gave a summary of the work a group of guild members and church members are doing making quilts for Ukrainian children coming to U.S. This is not a guild sponsored event but has been positively received by members and is taking place at Church of the Dunes. Community Outreach has donated batting for these quilts. Annette reported that June 9 at 1pm the representative from the Detroit area church who is receiving the quilts and refugees will be here to give a report on the program.

HISTORIAN Pictures of our May meeting quilts are now on Facebook and will be placed on our website. The family of deceased member Donna VanderBroek made a donation of her books which will be catalogued and added to our site.

LIBRARIAN Many thanks to the family of Donna VanderBroek for her books.

HOSPITALITY Monica and Jean are turning over their positions to new volunteers. Interested individuals are being contacted.

MEMBERSHIP We now have 120 members.

NEWSLETTER AND BLOG Wendy announced the password to the treasurer's report found on the members' only space on our website. Suggestion from Adele was to have a blast to all members with the quilt show application form attached since we have few applications to date.

Question: Having moved to a digital newsletter before the expiration of the year, will we reimburse those who paid to have it paper mailed to them? No, we have used up all their funds with postage already. Carol and Susan will personally speak to the few who have been receiving paper newsletters.

PROGRAMS Our June speaker is Rhonda Pierce, rep for Schmetz needles. Lakeshore Sewing will be our vendor. Because the program committee members will be involved with setting up for the presentation and our vendor, Barb D will host Rhonda for dinner..

Programs has a dynamite presenter for our joint meeting with PALS in September 2023 when Lighthouse Quilt Guild hosts. It will be Sally Manke from Arcadia, MI. See her website at [sallymanke.com](http://sallymanke.com). If we dispense with tables, both guilds can fit into our meeting space at Church of the Dunes. Her workshop will also be held in one of the church rooms. Programs inquired about who pays vendor expenses should we have a vendor at our meeting. Response, the vendor does.

Program Tuition Reserve funds in treasurer's report were initiated for two reasons: first, as an incentive for recruiting executive board and program committee leadership; and second, to encourage leadership to participate in workshops. It was not meant as a reward. Since many board members agreed with Marianne that all board members are leaders in the guild and should be eligible for these funds when taking a workshop, Barb D made the following motion: Because there is sufficient balance in the Program Tuition Reserve fund and because the workshop is the last one this fiscal year, the motion is made that any board member may take the July workshop at board expense. Seconded by Susan. Vote was 9 Yea and 6 No. It expires August 2022. Will we refund workshop cost to board members already signed up? Yes.

PUBLICITY Dianne has taken two actions toward increasing our membership: 1. She placed posters in Field's Fabrics, Spring Lake and Lakeshore Sewing, Muskegon inviting interested people who sew to hear our June guest speaker, Rhonda Pierce for Schmetz Needles. 2. She has sent a letter to non-attending members inviting them to return. She has not received any response.

QUILT SHOW Our quilt show raffle tickets are not selling as expected. Jackie asked if we should consider what some other guilds do: each member is automatically given a certain number of raffle tickets to sell, buy, or return. No action.

Please put the price of the raffle tickets in the newsletter.

EXTRA EXTRA READ ALL ABOUT IT Next year our quilt show will take place at Grand Haven Christian School at the corner of Ferry St. and Grant St. because we are losing display space at St. Patrick's Catholic Church on U.S.31 in Grand Haven. We hope to have printed bookmarks or something to hand out at this year's show to notify the public of the change.

TAKE-A-CHANCE Adele clarified what she will include as prizes from the stash of gifts she was given when she accepted the position.

## OLD BUSINESS

POLICIES AND PROCEDURES Members are asked to read the entire document and send comments to Barb via email in preparation for a vote in July and be implemented in the next fiscal year.

Barb suggested two major changes. First, she is hesitant to include job descriptions in the P&P as we have done because it makes the document long and unwieldy. She suggests each committee have a document describing jobs expected but only have it referred to in this document. Second, she suggests we return to a practice mentioned in this document but not practiced of late: have a joint board meeting of outgoing and incoming committee chairs after the August election/general meeting but before the September meeting. Board members would hand off committee records of the previous year, exchanging information for a smooth transition.

NEW BUSINESS

“Comments on use of Zoom with a final decision being made at the July board meeting” Send your comments somewhere. UPDATE: Chair sent email to all board members asking for zoom input response sent to all via email sooner rather than later.

Nominations and Elections: the Nominating committee will be Carol, Beth and three at-large members they ask.

Additional present board members who will not be returning for 2022-2023 are Amy and Marianne, in addition to Carol. Of the board members who were not present, Susan will make contact to determine their intentions. Programs has announced it will participate one more year and be mentors to others who choose to take over for them in 2023-2024.

The next board meeting is scheduled for July 19, 2022 location tbd.

The meeting adjourned at 8:40pm.

Minutes submitted by \_\_\_\_\_ Date \_\_\_\_\_  
Linda Engel, Secretary

Minutes approved by \_\_\_\_\_ Date \_\_\_\_\_  
Carol Keen, Chair